



Rosary Primary School

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Complaint Form

If you would like to make a complaint please contact the staff member concerned. If the complaint is unresolved please contact the relevant co-ordinator. If you wish to lodge a formal complaint, please complete the following details and hand this form to the Principal.

Name: _____

Address: _____

Phone: _____

Complaint:

How would you like this to be resolved?

Signature: _____

Date: _____

Thank you for taking the time to provide us with comment about our service. We will make contact with you regarding your concern.