



# Rosary Primary School

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## Assistant Principal

Thank you for your inquiry regarding the full time permanent leadership position of Assistant Principal from 2018.

<b>STATUS:</b>	Permanent Commencing 22 <sup>nd</sup> January 2018
<b>HOURS:</b>	1.0 FTE (Assistant Principal 0.3)
<b>CLOSING DATE:</b>	Monday 4 <sup>th</sup> September 2017
<b>POSTAL ADDRESS:</b>	Rosary Primary School 9 Fleming Street Watson ACT 2602
<b>CONTACT:</b>	<a href="mailto:office.rosaryps@cg.catholic.edu.au">office.rosaryps@cg.catholic.edu.au</a> 02 6248 0010

### APPLICATIONS:

Applications must include the following:

- Brief covering letter
- Statement addressing the selection criteria (no longer than 4 pages)
- Curriculum Vitae
- Contact details for at least three referees
- All relevant paperwork required by the Catholic Education Office accessible via the website:

[https://intranet.cg.catholic.edu.au/formandpolicies/\\_layouts/15/WopiFrame2.aspx?sourcedoc=/formandpolicies/Lists/Forms%202015/Attachments/31/Application%20%20Advertised%20Teacher%20Position%202017.docx&action=default](https://intranet.cg.catholic.edu.au/formandpolicies/_layouts/15/WopiFrame2.aspx?sourcedoc=/formandpolicies/Lists/Forms%202015/Attachments/31/Application%20%20Advertised%20Teacher%20Position%202017.docx&action=default)

Applications should be marked 'CONFIDENTIAL' and addressed to:

Mrs Vicky van der Sanden  
Principal  
Rosary Primary School  
9 Fleming Street  
Watson ACT 2602 OR sent via email to:  
[vicky.vandersanden@cg.catholic.edu.au](mailto:vicky.vandersanden@cg.catholic.edu.au)

# **SELECTION CRITERIA**

## **Assistant Principal**

The successful applicant must be a practising Catholic familiar with the mission of the Church and the purpose of Catholic schooling. He/she must be able to demonstrate core capabilities in the four Leadership Emphases of the *Leadership Framework* of the Archdiocese of Canberra and Goulburn.

### **Operational**

Catholic Leaders with an operational focus attend principally to the communications, organisational and resourcing management that are required within the role to implement smooth and effective day-to-day operations. Decisions are based on values and clearly link accountabilities and development priorities to the Catholic faith tradition.

### **Relational**

Catholic Leaders with a relational focus tend to concentrate on consultation and feedback in order to establish, develop and enhance relationships, thus ensuring a shared culture and vision. Human interaction and collaboration is carefully considered and a collegial approach to the common goal is developed.

### **Strategic**

Catholic Leaders with a strategic focus are deliberate about optimising relational, organisational and management thinking to effect and monitor change in order to realise short and long term goals. Risks are identified early and strategies are employed in a timely manner.

### **Systemic**

Catholic Leaders with a systemic focus assess logically their own and the organisation's leadership effectiveness; work to build networks; collaborate with educational groups and make connections beyond their own role and system to influence and lead educational impact.